

# FIREFIGHTER PARAMEDIC JOB DESCRIPTION

ADOPTED: 11/19/2019

REVISED:

## GENERAL STATEMENT OF DUTIES

A member of the Jefferson Fire District performs a wide variety of functions and provides services in various program areas including, but not limited to, fire prevention, fire suppression, emergency medical services and training.

## SUPERVISION RECEIVED

Works under the supervision of station and District officers, who assign work details and previews performance for conformance with District Operational Guidelines and Board Policies. Receives indirect medical program supervision from the Physician Director.

## SUPERVISION EXERCISED

Directing district personnel at the scene of a medical emergency when tasks are directly related to patient care. In the absence of an officer, a firefighter, when qualified, may temporarily work out of classification to direct the activities of other firefighters in the performance of their duties. May act as a supervisor in the command structure at incidents.

## EXAMPLES OF ESSENTIAL JOB FUNCTIONS

1. Drive ambulance, uses most expeditious route, and observes traffic ordinances and regulations;
2. Performs diagnostic and medical procedures;
3. Ensures that crew quarters, fire station and assigned apparatus are clean, maintained and safe for operation;
4. Accurately completes written and verbal reports on patient care to hospital emergency departments;
5. Completes electronic and paper reports as required;
6. Completes online training as required;
7. Documents patient histories;
8. Checks drugs and equipment daily to ensure proper control and inventory;
9. Responds to emergency incidents including fires, medical emergencies, hazardous situations, environmental emergencies, and other requests for public assistance;
10. Assists in lifting, carrying, and transporting patient to ambulance and on to a medical facility;
11. Reassures patients and bystanders, avoids mishandling patient and undue haste,
12. Provides light rescue service if required, provides additional emergency care following established protocols;
13. Complies with regulations in handling deceased, notifies authorities, and arranges for protection of property and evidence at scene;
14. Determines appropriate facility to which patient will be transported, reports nature and extent of injuries or illness to that facility,
15. Observes patient en-route and administers care according to published protocol;
16. Replaces supplies, checks all equipment for future readiness, maintains ambulance in operable condition, maintains familiarity with all specialized equipment;
17. Accesses protected health information and other patient information only to the extent necessary to complete the duties of this job.
18. Other jobs as assigned

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## POSITION QUALIFICATION REQUIREMENTS

1. Knowledge of modern principles, practices and techniques of sound patient care supported by the ability to determine their applicability and skills to apply them to particular problems and conditions.
2. Technical knowledge of District operations and ability to make sound patient care decisions quickly.

## EDUCATION AND EXPERIENCE

Ability to learn new concepts and acquire skills rapidly. Ability to perform effectively in extreme situations and under a variety of circumstances. Ability to understand and follow oral and written instructions. Ability to maintain composure and act rationally under emergency conditions. Ability to work effectively with the public, fellow members and to project a positive image of the organization. Ability to communicate effectively orally and in writing. Physical strength and ability sufficient to perform the work required of the position. Have at least one year of experience as a Paramedic with a transporting agency.

## REQUIRED CERTIFICATIONS

1. Possession of, or the ability to secure, a valid Oregon state driver's license
2. State of Oregon Paramedic license
3. CPR card
4. NFPA HazMat Awareness
5. NFPA Driver or equivalent
6. NIMS IS-100, 200, and 700
7. NFPA Firefighter II
8. Wildland S-130/ S-190
9. Any other equivalent required certification and/or experience may be considered in lieu of formal requirements listed above, at the sole discretion of the Fire Chief.

## DESIRABLE CERTIFICATIONS

1. ACLS provider
2. PALS provider
3. PHTLS provider
4. NFPA Apparatus Equipped with a Pump Certification

## PHYSICAL JOB REQUIREMENTS

Lift, drag or carry items up to and including a human being; work in protective clothing in temperatures in excess of ambient temperature or below 32 degrees F; perform clerical work, including prolonged sitting or standing; work under mental or physical stress; drive apparatus, including trucks, vans and cars; climb ladders; work in areas where good balance is required; work in confined spaces; perform medical aid duties; work in close proximity to others; perform house cleaning duties; perform repair and maintenance on facilities and equipment including apparatus; attend classroom and outside training sessions; make public presentations to all age groups.

# **FIREFIGHTER PARAMEDIC JOB DESCRIPTION**

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes of airborne particles, toxic or caustic chemicals, risk of electrical shock and vibration, and extreme temperatures.

The noise level in the work environment is usually moderate, except during certain firefighting or EMS activities when noise levels may be loud.