

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING

Date: June 17, 2025, *Jefferson Fire Station - Jefferson, OR*

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Board Chair Nuss.

FLAG SALUTE: Board-Director led the Pledge of Allegiance.

ATTENDANCE: Director Robbins, Director Nuss, Director Knutson, Director Jones, Fire Chief Eckhardt, and Administrative Assistant Tammy Robbins, Logistics Supervisor Stephanie McClung, City Liaison Bob Rossiter, Volunteer Firefighters Association President Angel Torres (Absent: Training/Maintenance Officer Louis Gisler) Visitors: Nathan Huber, Stephanie Torres, Dustin Ross and family, Ted McClung and family, and Firefighter/Paramedic Shannon Larsen.

REVISIONS TO AGENDA: None

APPROVAL OF MINUTES – May 20, 2025 - Regular Board Meeting

MINUTES: Motion made by Director Robbins, seconded by Director Jones, to approve the minutes with a correction as listed above. All in favor. Motion passed.

FINANCIAL ASSETS as of May 30, 2025

▪ Check Register Balance	\$ 169,853.64
▪ Local Government Inv. Pool	\$1,111,982.01
▪ Petty Cash	\$ 150.00
▪ Community Service Account	\$ 3,011.11
▪ Total	\$1,284,996.76

Chief's Report:

Two weeks ago, WRK came out to work on the Seismic project. They are checking for asbestos in the building. The report will be here soon, and it appears the tile upstairs may be included in the report. They also worked on wall scanning, which is why there are lots of lines and marks around the building. Last week opened for inspection and fact findings. There were concerns about what was under the roof. The roof looks good. The Chief has a meeting on Thursday with the engineer and contractor to put the plan together. They are talking about starting in May with and ending in August. The contractor would like to start the first of the year.

Just a reminder, Heros Day is on June 28th. The Volunteer Firefighter's with be hosting the pancake feed and there will be a parade. If any of you would like to help with the pancake feed, please let us know or show up.

The Chief gave a brief update regarding a structure fire off Jefferson-Scio Rd.

We sent a crew to the Rowena Fire on conflagration. Oregon State Fire Marshall estimated the fire season to start later July and August. However, it seems we are already in it.

CITY LIAISON: Bob Rossiter reported that there is nothing new; The City does have a signed contract with Knife River for the foundation and sidewalks for the new bike park. However, until we receive the grant money can't move forward.

VISITOR COMMENT: None

OPEN BUDGET HEARING: Adopt Resolution for Fiscal year 2025-26 – Open at 5:39 p.m.

Visitor Input and Public Comment on 2024-2025 Budget: None. Director Robbins asked if there was input from Facebook or in the office. None

OLD BUSINESS:

- a. None

NEW BUSINESS:

- a. Swearing in of three new Lieutenants – Fire Chief Eckhardt swore in Angel Torres, Stephanie McClung, and Dustin Ross

CLOSE BUDGET HEARING: At 5:50 p.m. Director Robbins read Resolution 2025-002. Director Robbins made a motion to approve and adopt resolution 2025-002 for fiscal year 2025-2026 Budget, seconded by Director Jones. All in favor. Motion passed.

Change by Board Draft 7/5/25

ALARMS: (sent out with the Board Reports) Handed out at meeting.

See attached

GOOD OF THE ORDER/DIRECTOR'S COMMENTS – None


ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of May 30, 2025, is \$184,529.01; General Fund Payable-\$80,508.39, Payroll-\$104,020.62 Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0

Next month's agenda items: Swearing in of Board members and election of Officers

The Board reviewed the accounts payable. Motion by Director Jones, seconded by Director Knutson to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Robbins to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 5:54 p.m.


Board President


Administrative Assistant

7/5/25 Date