

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING

Date: March 19, 2024

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Board-President Gonzalez.

FLAG SALUTE: Board-President Gonzalez led the Pledge of Allegiance.

ATTENDANCE: Director Jones, Director Gonzalez, Director Robbins, Fire Chief Eckhardt, Tammy Robbins Administrative Assistant, and Training/Maintenance Officer Louis Gisler. Visitors: Paul McCallum, Chelsea Chavez, Dave Nuss and Bob Rossiter *Kristen Knutson*

REVISIONS TO AGENDA: None

APPROVAL OF MINUTES – February 20, 2024, Regular Board Meeting

MINUTES: Motion made by Director Knutson, seconded by Director Jones, to approve the minutes as listed above. All in favor. Motion passed.

FINANCIAL ASSETS as of February 29, 2024

▪ Check Register Balance	\$ 61,014.59
▪ Local Government Inv. Pool	\$ 989,367.20
▪ Petty Cash	\$ 150.00
▪ Community Service Account	\$ 3,011.11
▪ Total	\$ 1,053,542.90

DIRECTOR'S RESEARCH GROUP REPORTS

FINANCE: (Director Gonzalez) – None

BUILDING & EQUIPMENT: (Director Jones and Director Robbins) – None

POLICY: (Director Knutson, Director Robbins) – None

GRANT: (Director Gonzalez) – None

Staff Report: Chief Eckhardt stated Scott Decker resigned effective March 1, 2024. He volunteered for 25 years. Scott Shepherd has resigned as of March 1, 2024. He was the Assistant Chief for many years.

Coffee with the Chief will be April 13, 2024, at station 600 9:00 am-11:00 am.

The generator from CAT is in Hillsboro. They talked to an electrician and the crane will be here next week. We are still waiting for the switch and the reimbursement from the county.

OSFM has the grant available for the wildland staffing again this year for a total of \$35,000. We are waiting for the results. We were number 5 to get our application in. In 2023 from July to October we had two people 7 days a week.

Gym equipment arrived and is working. There has been lots of participation.

OSFM apparatus will arrive after June 2024. No exact date given.

We applied for the AFG grant and applied for turnouts and to replace an engine and a water tender.

We will be paying off the medic unit and the tender will be done on April's payment. Brush rigs are paid off.

Handed out the flyer. It will cost \$2,000-\$3,000 to mail. Louis and Chief will be going to rural areas to hand out. The pack may walk the city to distribute. The signs will go out in April. The current levy expires June 2024.

Director Knutson agreed going door to door is good. There is some confusion about how much we are asking and it's important to put out the facts, not threats. We are only raising it by .43 cents. Going to door to explain the increase.

Director Robbins asked if we have a list of people that we have serviced. Emailing with the attachment to get the information out may be another way.

Director Knutson suggested a hyperlink with the calculation. Type in the address connects to the county and then shows what the increase would be.

CITY LIAISON: Bob Rossiter advises the city's perspective is to put an ad in the voter's pamphlet at the city council. One individual wasn't comfortable as a council member, but individuals are putting something together.

VISITOR COMMENT: Raised over \$4,000 to apply for the signs. Mailer is over \$5,000. Linn county doesn't have a voter's pamphlet. So, the pack is talking about concentrating on Linn County to do a mailer.

OLD BUSINESS:

- a) Board Position Director Gonzalez stated we have one application received from Dave Nuss. He commented that they moved here in 2018 and would like to stay involved with the community. He had never looked at the Fire Department before until recently and became involved in the Pack after attending a community meeting. Director Gonzalez entertained a motion. Director Jones made a motion to appoint Dave Nuss to replace Lisa Carter. Director Robbins seconded. All in Favor. Motion passed. Next month he will be sworn in.
- b) Budget Committee: Director Gonzalez stated one person applied. Dave Nuss has now been appointed to the Board Member position.

NEW BUSINESS:

- a) Chief Eckhardt advises that the Civil Service Commission is 38 pages. We must have three people on the committee. We need 3 paid firefighters. Chief Eckhardt will email everyone.

ALARMS: (sent out with the Board Reports)

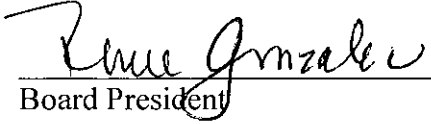
GOOD OF THE ORDER/DIRECTOR'S COMMENTS – None

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and
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Projected Payroll for the month of February 2024 is \$139,391.85; General Fund Payable-\$58,918.92, Payroll-\$80,472.93 Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0

The Board reviewed the accounts payable. Motion by Director Jones seconded by Director Knutson to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Gonzalez to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:00 p.m.


Board President


Administrative Assistant

4/10/24 Date