

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING AND BUDGET HEARING

Date: January 19, 2021

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Board-President Jones.

FLAG SALUTE: Board-President Jones led the Pledge of Allegiance.

ATTENDANCE: Director Jones, Administrative Assistant Tammy Robbins, and Director Gonzalez, Assistant Fire Chief Shepherd, Fire Chief Hendricks, Director McKibben; Director Linhart, and Director McKenzie; (Absent Logistics Supervisor Stephanie McClung, and Louis Gisler Training/Maintenance Officer). Visitors: Toni Halvardson

REVISIONS TO AGENDA: Vehicle Update

APPROVAL OF MINUTES – December 15, 2020 - Regular Business Meeting

MINUTES: Motion made by Director Gonzalez, seconded by Director McKibben, to approve the minutes from the December 15, 2020 Regular Business Meeting. All in favor. Motion passed.

FINANCIAL ASSETS as of December 31, 2021

▪ Check Register Balance	\$ 113,797.60
▪ Local Government Inv. Pool	\$1,041,366.57
▪ Petty Cash	\$ 150.00
▪ Community Service Account	\$ 1,397.97
▪ Total	\$1,156,712.14

RESEARCH GROUP REPORTS

FINANCE: (Director McKibben and Director Gonzalez) – Audit was distributed.

BUILDING & EQUIPMENT: (Director Jones and Director McKenzie) – None

POLICY: (Director Gonzalez and Linhart) – None

STAFF: None

CITY LIAISON: None

VISITOR COMMENT: None

OLD BUSINESS:

- a) Jefferson/Scio Joint Operations Update - Kevin stated that the AFG window is very narrow. It opens on February 4, 2021 and closes on the February 12, 2021. SDAO has worked with a Grant Writer who writes grants for a fee of 10%, if the granted is awarded. His success rate is very good. We would like to hire him to write a joint grant with Scio Fire District for nozzles and hose. Our portion of 10% would be just under \$6,000. We would like to move forward at this point. We will write a check for our portion and he holds the check until we are either awarded the grant or if not, he returns the check.

- b) Vehicle Update - Kevin stated the tender chassis is on the floor and they are making progress. It appears to be on schedule. The current vehicles for sale are E61, Tender 64, and the red Suburban will be, after we receive the new duty vehicle. The 2008 medic will also be sold after we receive our new medic. The decals and radios are on the medic and it is very close to being in service. The new duty pickup is ordered from Power Chevrolet and is estimated to receive in 90 days to receive. We also ordered a pickup pack, which will be placed in the bed of the pickup. This is a unit that we can store tools and miscellaneous items. The unit can be removed and placed in truck if ever needed. The radio has also been ordered for the truck.

NEW BUSINESS:

- a) Special Districts Conference - Director Jones commented that the conference is offered on zoom this year. The dates are February 3-4, 2021. There is no fee this year. If you are interested, you need to register soon.
- b) May Elections - Director Gonzales and McKenzie are up for re-election. If they are planning on running again, they need to register.
- c) Resolution 2021-001 - Director McKibben read Resolution 2021-001 Approving a Lease-Purchase Agreement for a water tender and authorizing the Fire Chief to sign the agreement. Director McKibben made a motion to adopt Resolution 2021-001 as read seconded by Director Gonzalez. All in Favor. Motion passed.
- d) ASA – The Linn County Commissioner passed two resolutions. The first resolution allows the City of Millersburg to pass an ordinance to govern ambulance service in their city. The second resolution is to allow the Linn County ASA committee to assess whether Jefferson Fire or the City of Albany will cover the ASA in the City of Millersburg. The city of Millersburg is proposing an ordinance establishing ambulance service level of care within the city of Millersburg.

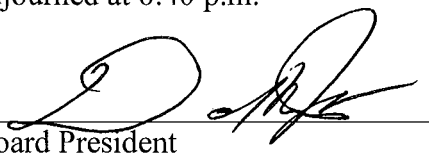
ALARMS: See Board Reports


GOOD OF THE ORDER/DIRECTOR'S COMMENTS - None

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of December: \$254,969.95; General Fund Payable-\$172,793.02, Payroll-\$82,176.93 Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0.

The Board reviewed the accounts payable. Motion by Director Gonzalez seconded by Director McKibben to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Gonzalez seconded by Director McKenzie to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:40 p.m.


Board President


Administrative Assistant

2/16/2021 Date