

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
OCTOBER BOARD OF DIRECTORS' BOARD MEETING

Date: October 17, 2023

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Board-President Gonzalez.

FLAG SALUTE: Board-President Gonzalez led the Pledge of Allegiance.

ATTENDANCE: Director Jones, Director Gonzalez, and Director Robbins, Fire Chief Eckhardt, Tammy Robbins Administrative Assistant, and Division Chief Louis Gisler (Absent: Director Hoefer, and Director Knutson) Visitors: None

REVISIONS TO AGENDA: None

APPROVAL OF MINUTES – September 15, 2023, Regular Board Meeting

MINUTES: Motion made by Director Robbins, seconded by Director Jones, to approve the minutes as listed above with revisions. All in favor. Motion passed.

FINANCIAL ASSETS as of September 30, 2023

| | |
|------------------------------|----------------------|
| ▪ Check Register Balance | \$ 108,101.45 |
| ▪ Local Government Inv. Pool | \$ 456,324.88 |
| ▪ Petty Cash | \$ 150.00 |
| ▪ Community Service Account | \$ 3,011.11 |
| ▪ Total | \$ 567,587.44 |

DIRECTOR'S RESEARCH GROUP REPORTS

FINANCE: (Director Gonzalez, Director Hoefer) – None

BUILDING & EQUIPMENT: (Director Jones and Director Robbins) – None

POLICY: (Director Knutson, Director Robbins) – None

GRANT: (Director Hoefer and Director Gonzalez) – Director Gonzalez stated that Director Hoefer has been searching for options. Chief included that we should hear about the Siletz Grant next week.

Staff Report: The Chief reported that he has started working on questions regarding the levy and a public meeting. He also explained that we went to Jefferson Baptist Church for public education, presentations, and school games. We presented it to the 9th graders at the High School last Wednesday. The Pumpkin Fest is this weekend, come and enjoy. The Lifepack monitor has been ordered. We are still waiting for CAT to send us the final proposal for the generator. The holdup is the tank, which is also manufactured by CAT.

Chief Eckhardt reported that Division Chief Gisler is attempting to paint Station 640's day room and door. He finished more outside work and is getting ready to paint the outside of the Station the same color as Station 600. The promotional video was released, and we are getting positive feedback via Facebook. They are still working on the website at it should be done soon. The services have all been paid for by the OFSM grant.

Chief Eckhardt had a few questions regarding the general budget. He stated they are good. There were some coding issues. Part of Division Chief's salary had to be moved to the Conflagration line item. The EMT schooling has been paid for by the district. The EMT and Paramedics schooling must be reimbursed from SCIO Fire District. Our summer help has ended as of October 14, 2023. We will try to find money for next year even if we don't get a grant. Director Robbins asked if we are going to plan for that in next year's budget. Chief stated, yes.

CITY LIAISON: None – She works until 5:30 p.m.

VISITOR COMMENT: None

OLD BUSINESS:

- a) Levy Update – The Pac has been answering questions on Facebook. There is a lot of misinformation as to where money goes and trying to understand assessed value vs. real market value. There has been a lot of concern about how much the levy is increasing their taxes.

Director Robbins asked what we were telling them. Chief explained that we are inviting them to come and meet with the Chief or come to one of the town hall meetings. We are also posting facts on our website and trying to educate them. Some of the people who are commenting don't even live in our district. We are trying to stay positive.

NEW BUSINESS:

- a) None

ALARMS: (Sent out with the Board Reports) Numbers are down compared to last year at this time.

GOOD OF THE ORDER/DIRECTOR'S COMMENTS – Chief commented that he was disappointed there weren't more people who attended the Levy meeting. There were only three. However one individual is interested in being on the budget committee.

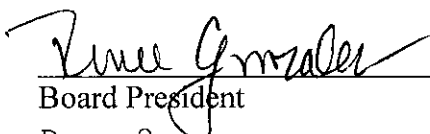
Chief had a phone interview with KEZI news channel.

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of October 2023: \$119,871.43; General Fund Payable-\$39,981.57, Payroll-\$79,889.86, Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0

The Board reviewed the accounts payable. Motion by Director Jones, seconded by Director Robbins to pay the bills. All in favor. Motion carried.

Executive Session at 5:58 p.m. ORS 192.660 (2) (i) 192.660 (8) to review and evaluate the performance of an officer, employee, or staff member. Director Gonzalez closed the executive session at 6:12 p.m.

With no further business to be brought before the Board of Directors, it was moved by Director Robbins and seconded by Director Jones to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:13 p.m.



Board President
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Administrative Assistant

11-21-23

Date