

**MINUTES**  
**JEFFERSON RURAL FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS' BOARD MEETING AND BUDGET HEARING**

Date: December 15, 2020

*Jefferson Fire Station - Jefferson, OR*

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Board-President Jones.

**FLAG SALUTE:** Board-President Jones led the Pledge of Allegiance.

**ATTENDANCE:** Director Jones, Administrative Assistant Tammy Robbins, and Director Gonzalez, Fire Chief Hendricks, Director McKibben, Louis Gisler Training/Maintenance Officer and Director McKenzie; (Absent: City Liaison Bo Rossiter, Staff Assistant Deb Keehn, Logistics Supervisor Stephanie McClung, Assistant Fire Chief Scott Shepherd, and Director Linhart). Visitors: None

**REVISIONS TO AGENDA:** Chief asked to add item D. Mutual Auto Aide with Albany under New Business.

**APPROVAL OF MINUTES** – November 17, 2020 - Regular Business Meeting

**MINUTES:** Motion made by Director Gonzalez, seconded by Director McKibben, to approve the minutes from the November 17, 2020 Regular Business Meeting. All in favor. Motion passed.

**FINANCIAL ASSETS** as of November 31, 2020

▪ Check Register Balance	\$ 135,635.90
▪ Local Government Inv. Pool	\$ 980,078.47
▪ Petty Cash	\$ 150.00
▪ Community Service Account	\$ 1,397.97
▪ <b>Total</b>	<b>\$1,117,262.34</b>

**RESEARCH GROUP REPORTS**

**FINANCE:** (Director McKibben and Director Gonzalez) – None

**BUILDING & EQUIPMENT:** (Director Jones and Director McKenzie) – Director Jones asked when the tender is expected to be complete. Chief stated mid-February is what the factory is predicting.

**POLICY:** (Director Gonzalez and Linhart) – None

**Staff:** None

**CITY LIAISON:** Absent

**VISITOR COMMENT:** None

**OLD BUSINESS:**

- a. Jefferson/Scio Joint Meeting Update – Chief explained there are no updates due to lock downs and the holidays.
- b. Tender Update – Chief stated the tender should be here mid-February.

**NEW BUSINESS:**

- a. Pricing for a Duty Vehicle – Louis has started pricing pickups; a ½ ton 4 door 4 wheel and a ¾ ton pickup. It would have a 6 ½ ft. bed. The pickup would be cheaper than an SUV and more versatile. Louis has also looked at a pickup pack insert at ODOT. The pick-up pack would replace a canopy. We are just looking at options right now. The new medic and tender have cameras on all four sides. To have the cameras installed in a pickup, it would cost an additional \$10,000. Louis is working with two local dealers currently.
- b. Volunteer Association Fundraising – Chief stated that because of Covid-19 the volunteers have not been able to do any fundraising. He is looking at a couple of options. One thought is the Volunteer Association will be given a stipend for washing and waxing the apparatus. The second option is giving them \$2 for every training hour they log in and get \$2 towards the Volunteer Association account.
- c. We received two Lucas Chest compression devices under the Cares Act. There are two types that are very similar. The device we received charges \$60 to replace the suction cups. They are somewhat reusable and are cheaper. Scio and Lebanon are also in the process of getting one.
- d. Auto Aide with Albany Agreement – This is the agreement that states what we provide to them and what we will send on a call. Director McKibben made a motion to accept the Auto Aide agreement; seconded by Director Gonzalez. All in favor.

**ALARMS:** See Board Reports

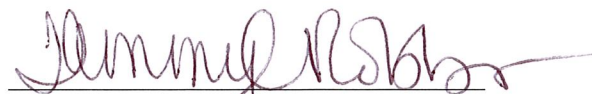
**GOOD OF THE ORDER/DIRECTOR'S COMMENTS** – Director McKibben stated how she is sad there is not a Christmas party and a Santa this year.

**ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL-** The Accounts Payable and Projected Payroll for the month of November: \$145,078; General Fund Payable-\$63,002.99, Payroll-\$82,075.01, Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0.

The Board reviewed the accounts payable. Motion by Director Gonzalez seconded by Director McKibben to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Gonzalez seconded by Director McKibben to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:18 p.m.

  
Board President

  
Administrative Assistant

11/19/2021 Date