MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING

Date: *Jefferson Fire Station - Jefferson, OR*

CALL TO ORDER: The meeting was called to order at 5:30, September 15, 2026 p.m. by Board Vice President Nuss.

FLAG SALUTE: Director Robbins led the Pledge of Allegiance.

ATTENDANCE: Director Robbins, Director Nuss, Director Jones, Director Paresa, Director Knutson, Fire Chief Eckhardt, and Administrative Assistant Tammy Robbins, Training/Maintenance Officer Louis Gisler, City Liaison Walt Perry (Absent: None) Visitors: Paramedic/Firefighter Paul McCullum and Angel Torres

REVISIONS TO AGENDA: None

APPROVAL OF MINUTES – August 18, 2026 - Regular Board Meeting

MINUTES: *Motion made to approve last meeting minutes by Director Jones, seconded by Director Knutson, to approve the minutes as listed above. All in favor. Motion passed 5-0.*

FINANCIAL ASSETS as of July 31, 2026

▪ Check Register Balance	$ 26,427.22
▪ Local Government Inv. Pool	$1,265,345.96
▪ Petty Cash	$ 150.00
▪ **Total**	**$1,294,934.29**

Chief's Report: The seismic upgrade is still going on. They are working on the flashing on the roof and gutters. The asphalt will be done next week. There will be work on the back of the parking lot to fix the water to drain away from the doors. The shot crete work on the west wall had to be redone. They are fixing this. Director Paresa asked if the contractor had been paid. Chief explained that we have paid some. Final payment won't be made until they are finished. We have a bond as well.

The hiring of full-time Paramedic/Firefighter positions is not something we are able to do right now. We posted two 6-month temporary EMT/Firefighter positions. We have had 3 applicants so far. This will help with coverage and fill shifts. Chief explained how we can still staff a second out medic. The part-time paramedics will still help fill in as needed. We will have a third Paramedic/Firefighter on extended leave starting in November. We had a volunteer part-time EMT graduate as a paramedic. Chief stated he attended a retirement party for the Chief of Lyons Fire District. There was a Paramedic/Firefighter that stated he was going to come and apply. There are several EMT's that are going to school or looking into the paramedic program.

The bathroom at Station 64 has been remodeled. The shower was installed in 1975. They have been having issues. There is a new shower, sheetrock and flooring.

Just a reminder Pumpkin Fest is October 17th from 2:00 p.m. – 7:00 p.m. at Station 60

Football standby has started and there are four more games. We sent a brush rig and water tender to Albany

Post 10 to participate in the 911 event at the courthouse.

CITY LIAISON: Walt reported that City Council held a work session this past week. They had a representative with Pacific Sanitation that reviewed changes that are happening with recycling with the home front, multi-family homes, and apartment complexes. It was stated they might want to include the fire department regarding this information. There are requirements for spacing, etc. November 6 is the election for the Mayor.

Chief asked if there are any plans for the new subdivision of 64 homes at the end of Greenwood and 7th street to be built. Walt stated the City just sent money to the county for planning. They cannot build apartments.

VISITOR COMMENT: Angel asked with the new housing development coming in, is there any changes for the fire district. Chief confirmed no.

OLD BUSINESS:

a. Future Planning – Chief stated he doesn't have anything at this time. Director Nuss stated it would be helpful to know what the district would like. It was stated that at last month's board meeting we will be going for another levy. We plan on keeping the rate the same. Director Nuss stated this is good to know and will be helpful for campaigning.

NEW BUSINESS:

a. Policies - 8, 8.1, 8.1.1, 8.1.2, 8.2, 8.3, 8.4, 8.5, 8.6.1, 8.6.2, 8.7, 8.8, 8.10, 8.11, 8.15, 8.17, 8.20, 8.21, 8.22, 8.23, 8.24. 8.25, 8.26

Chief commented that 8.1 has now been broken down to 8.1.1 and 8.1.2, this was a recommendation from SDAO. Same with a few of the other policies. The policy regarding time off was recently revised, and there are a few changes. Paid leave is now up to date along with another leave needed to be added. Chief gave a rundown on the changes. We use SDAO's templates and recommendations. Director Robbins made motion to adopt as presented in the agenda, seconded by Director Knutson. All in favor. Motion passed. 5-0

ALARMS: (sent out with the Board Reports) We are approximately 40 45 calls down from last year and 30 billings ahead for transports.

GOOD OF THE ORDER/DIRECTOR'S COMMENTS – Director Knutson stated Redwood Heights care facility is hosting a drive through breakfast for any first responder, if anyone is interested.

Chief stated Firefighter/Paramedic Angel Torres will be graduating Salem fire.

Chief also commented that last week a Captain with Marion County Fire District passed away unexpectedly due to a medical event. He had just been promoted. His service will be on Friday.

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of July 31, 2026, is $1,678,638.57; General Fund Payable-$1,246,856.78, Payroll-$434,781.79 Grant Fund Payable-$0, Payroll-$0, Equipment Reserve Fund-$0

The Board reviewed the accounts payable. Motion by *Director Robbins, seconded by Director Jones to pay the bills. All in favor. Motion carried. 5-0*

AGENDA ITEMS FOR NEXT BOARD MEETING: Next Meeting October 20, 2026

With no further business to be brought before the Board of Directors, *it was moved by Director Robbins, seconded Director Jones to adjourn the meeting. All in favor. Motion carried 5-0.* The meeting was adjourned at 6:05 p.m.

Board President

Administrative Assistant

10·20·2026
Date