

**MINUTES**  
**JEFFERSON RURAL FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS' BOARD MEETING**

Date: September 20, 2022

*Jefferson Fire Station - Jefferson, OR*

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Board-President Jones.

**FLAG SALUTE:** Board-President Jones led the Pledge of Allegiance.

**ATTENDANCE:** Director Jones, Director Gonzalez, Director McKibben, Director Carter, and Director Linhart, Fire Chief Hendricks, Tammy Robbins Administrative Assistant, Training/Maintenance Officer Louis Gisler (Absent: None) Visitors: None

**REVISIONS TO AGENDA:** Turn 16 & 17 around

**APPROVAL OF MINUTES** – August 16, 2022, Regular Board Meeting

**MINUTES:** Motion made by Director Gonzalez, seconded by Director McKibben, to approve the minutes as listed above. All in favor. Motion passed.

**FINANCIAL ASSETS** as of August 31, 2022

▪ Check Register Balance	\$ 64,283.24
▪ Local Government Inv. Pool	\$ 557,621.64
▪ Petty Cash	\$ 150.00
▪ Community Service Account	\$ 1,397.97
▪ <b>Total</b>	<b>\$ 680,819.08</b>

**DIRECTOR'S RESEARCH GROUP REPORTS**

**FINANCE:** (Director McKibben and Director Gonzalez) – Audit process has started. Tammy is working on this.

**BUILDING & EQUIPMENT:** (Director Jones and Director Hoefler) – Louis is starting to paint Station 630.

**POLICY:** (Director Gonzalez and Linhart) - None

**Staff Report:** None

**CITY LIAISON:** Absent

**VISITOR COMMENT:** None

**OLD BUSINESS:**

- a) Chief Hiring Process – Will be discussed in Executive Session

**NEW BUSINESS:** None

**ALARMS:** Not available – Chief explained we have a new program and Rebecca hasn't been completely trained on how to pull the report.

**GOOD OF THE ORDER/DIRECTOR'S COMMENTS** – Director McKibben has sold her house and is moving to Alsea, she is resigning October 19, 2022. We will miss her. Tammy will put out a notice for recruitment for her position.

**ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL-** The Accounts Payable and Projected Payroll for the month of August 2022: \$99,494.66; General Fund Payable-\$20,035.44, Payroll-\$79,459.22 Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0


The Board reviewed the accounts payable. Motion by Director Gonzalez seconded by Director McKibben to pay the bills. All in favor. Motion carried.

Director Jones called the meeting to Executive Session at 6:09 p.m. per ORS 192.660 (1) (a) employment of a public office, employee staff member or individual agent.

Closed executive session at 6:57 p.m. no decision or motions were made.

There was a motion made by Director Carter to bring Levi Eckhardt back for an interview, Director Linhart seconded. All in Favor. Motion passed.

With no further business to be brought before the Board of Directors, it was moved by Director Gonzalez to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 7:07 p.m.

  
Board President

  
Administrative Assistant

18 Oct 2022 Date