

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING

Date: September 15, 2023

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Board-President Gonzalez.

FLAG SALUTE: Board-President Gonzalez led the Pledge of Allegiance.

ATTENDANCE: Director Jones, Director Gonzalez, and Director Robbins, Fire Chief Eckhardt, Tammy Robbins Administrative Assistant, and Training/Maintenance Officer Louis Gisler, Paramedic Logistics Supervisor Stephanie McClung. (Absent: Director Hoefler) Visitors: Paul and Angie McCallum, Linda McCallum and Clay McCallum

REVISIONS TO AGENDA: Swearing in of Paul McCallum – Fire Chief Eckhardt swore in Firefighter/Paramedic Paul McCullum who received his engineer certification.

APPROVAL OF MINUTES – August 15, 2023, Regular Board Meeting

MINUTES: Motion made by Director Jones, seconded by Director Robbins, to approve the minutes as listed above with revisions. All in favor. Motion passed.

FINANCIAL ASSETS as of August 31, 2023

▪ Check Register Balance	\$ 180,702.48
▪ Local Government Inv. Pool	\$ 526,224.02
▪ Petty Cash	\$ 150.00
▪ Community Service Account	\$ 3,011.11
▪ Total	\$ 710,087.61

DIRECTOR'S RESEARCH GROUP REPORTS

FINANCE: (Director Gonzalez, Director Hoefler) – None

BUILDING & EQUIPMENT: (Director Jones and Director Robbins) – None

POLICY: (Director Knutson, Director Robbins) – None

GRANT: (Director Hoefler and Director Gonzalez) – Director Gonzalez stated that her and Director Hoefler met with Patty Ball and discussed some ideas they are going to investigate options.

STAFF REPORT: Chief Eckhardt reported that Brush 63 was sent to a conflagration and was gone for almost a week. Louis went to the Gold Beach Fire last week and helped keep the fire in check. It appears since his return the fire has blown up and the State may be sending crews back. Our summertime help has been great and will continue through October 14, 2023.

Chief and Louis met with CAT regarding the station generator. They have signed an agreement to move forward with ordering the generator. The project manager for CAT and the electrician met and came back with final numbers. We will have to pay 35% up front. Pacific Power came out and looked at where they would

have to do the power drop. The initial cost was \$30,000 and they told us we will not have to pay that, however the cost of the generator and electrical will have increased since the quote a year ago. Once the final paperwork is completed it will take 40 weeks to two years to receive the generator and the transfer switch may be longer. We will also need a new panel.

Louis found a place in Idaho that is an on-line EMT school. We currently have 4 students that have signed up and are going through the training. They should finish their last class April 2, 2025⁴. We also have 3 students going through paramedic training at Chemeketa.

The Cub Scouts have asked if they can ride in the boat for the Veteran's Day parade in Albany. They will be sitting or kneeling in the boat along with a few adults. There were no objections from the Board.

Chief wrapped up his report with grant updates: The Siletz Indian Tribe which we should know something at the end of month. We haven't heard anything on the grant for the Brush vehicle, AFG or Safer. We did receive information that Stayton was awarded their AFG, and we are hoping we will hear soon. We should be hearing about the Firehouse grant by October or November.

CITY LIAISON: n/a

VISITOR COMMENT: n/a

OLD BUSINESS:

- a) Levy – Chief reported that the Pack has come together and is starting to coordinate their plan. They are making signs and posting on Facebook. Tammy just recently posted on the District Facebook site that we are proposing a levy and brief information. If you have any questions or want something to add please let us know. The Chief presented a rough draft of a PowerPoint presentation that he will present at a Town Hall meeting soon. He reviewed the presentation and asked if anyone had anything they would like to add. Kirsten asked about possibly adding challenges i.e., call volume and percentage of calls. The chief states they have increased 60%. She thought it would be good to move that slide ahead in the presentation. There was a brief discussion regarding the rest of the presentation. She also wanted to know if there was a plan if the levy doesn't pass. The Chief explained there are some options that they can discuss if we need to. He asked when the Board would like to schedule the Town Hall meeting to hold the presentation. It was decided to hold the public meeting on October 16, at 10:00 a.m. and October 17 at 7:00 p.m.

NEW BUSINESS:

- a) Swearing in of Paul McCullum – See above.
- b) LIFEPAK15 – The Chief reported that our LifePack 15 has stopped working and is not repairable. We must have two Life Pack's to have ALS ambulance. We received a quote for a used one with a one-year warranty for \$20,000. We received a quote from Stryker for a new machine with a 3-year warranty for \$34,684.87 and will give us \$5,000 credit for the old one of \$5,000 for a balance for \$30,118.43. They are out 30 weeks from the time you order. We signed a contract for a new machine; however, we can change it if we need to. Chief is asking for the Boards input if we should proceed with the new machine. There was some discussion regarding rebuilt vs. remanufactured and the different generations. The Board agreed to proceed with ordering a new machine. The funding for the Life Pack will come from Capital Equipment.

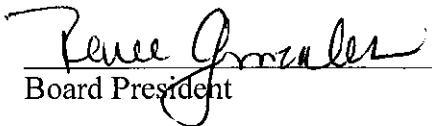
ALARMS: (sent out with the Board Reports) – Waiting.

GOOD OF THE ORDER/DIRECTOR'S COMMENTS – Director Gonzalez asked when the Pumpkin Fest will be. The Chief confirmed the event will be on October 21, 2023, in the evening. There will be a costume party with prizes, a couple food carts, vendors, fire prevention booth, and trunk or treat as well.

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of August 2023: \$140,867.09; General Fund Payable-\$107,364.22, Payroll-\$33,502.87 Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0

The Board reviewed the accounts payable. Motion by Director Robbins seconded by Director Jones to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Robbins to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:11 p.m.


Board President


Administrative Assistant

10/17/23 Date