

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING

Date: July 18,2023

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 5:27 p.m. by Board-President Jones.

FLAG SALUTE: Board-President Jones led the Pledge of Allegiance.

ATTENDANCE: Director Jones, Director Gonzalez, and Director Hoefer, Fire Chief Eckhardt, Administration Support Rebecca Mangrum. (Absent: Training/Maintenance Officer Louis Gisler Administration Assistant Tammy Robbins) Visitors: Director Elect Dewey Robbins, Director Elect Kristin Knutson, and Stephanie McClung.

Director Renee Gonzalez read Oath of office Dave Jones, Dewey Robbins, and Kristin Knutson. Elected successfully repeated.

REVISIONS TO AGENDA: Revised agenda; added Election of Officers under new business.

APPROVAL OF MINUTES: Renee Gonzalez made motion to approve accepted as is revisions to the June 20th, 2023, minutes, seconded by Director Knutson. All in favor. Motion Passed.

FINANCIAL ASSETS as of June 30, 2023

▪ Check Register Balance	\$ 68,836.10
▪ Local Government Inv. Pool	\$812,397.69
▪ Petty Cash	\$ 150.00
▪ Community Service Account	\$ 3,011.11
▪ Total	\$884,394.90

DIRECTOR'S RESEARCH GROUP REPORTS: Discussion about the different research groups. See a few changes and additions in parenthesis below.

FINANCE: (Director Gonzalez, Director Hoefer) – None

BUILDING & EQUIPMENT: (Director Jones and Director Robbins) – None

POLICY: (Director Knutson, Director Robbins) – None

GRANT: (Director Hoefer and Director Gonzalez) – Renee met and talked about three main ideas for fundraising and ways to look for funds outside of grants. They will be meeting with a community member who can help brainstorm on new grants. One idea for example would be a dinner auction or even send out letters to see if they want to donate for tax deductions. Chief Eckhardt spoke with someone who can help secure grants. Lisa advises there is an Oregon Block grant that we may qualify for, however we must watch for potential spam. Director Hoefer added in maybe a bake sale or a benevolent giving which would require the volunteer associations involvement. Director Robbins added in to make sure we're checking our policies.

Staff Report: Chief Eckhardt gave staff report.

- 1.) The 2020 medic hit a curb and the safety committee will be doing the review. We will have to buy two new wheels and fix a popped tire.
- 2.) Monthly alarms ESO had a glitch and is back up and running, however we will be adding a section for previous year call totals.
- 3.) Last Thursday Chief Eckhardt presented general district information to the city council. Many non-profit groups were there. We shared about the fire district and mentioned the levy. The chief states that it appeared it was well received by the community members and the council.
- 4.) The Chamber of Commerce is trying to make a comeback. The meeting went well.
- 5.) Shannon wrote a Narcan grant program. The grant allows us to hand out Narcan to anyone that may need it.
- 6.) Station generator- Louis and Chief met with Riteway electric and CAT which means we do not have to go out for a bid. We are still waiting for the contract on the actual money.
- 7.) Summertime help grant- We have had two people here every day and have agreements with other stations to move up to a closer location to get to grass fires quicker. There have been no issues with that.
- 8.) Last Saturday promotional video folks were here. We are waiting for one more piece to be done which will involve Brandon Names. Hopefully mid-august it will be all put together.
- 9.) Hero's day went well. Community members were extremely happy. Chelsea Chavez organized the breakfast and assisted with the hero's day event. The association made about \$2700.00.
- 10.) Grants- Siletz Grant for Gym Equipment, OSFM for apparatus, AFG is closed for PPE, applied for SAFER, and Firehouse Subs.

Stephanie McClung added to staff report- Other than the Medicare survey that has finally started on July 1st, with the hopes is that Medicare will pay more appropriately.

CITY LIAISON: None

VISITOR COMMENT: None

OLD BUSINESS: Attorney wants resolution made for last month. Director Robbins read resolution No 2023-003. Motion made to adopt the resolution as read. Director Gonzalez moved to approved Director Knutson seconded. All in favor. Motion passed.

Chief Eckhardt read off district property tax- The attorney advises that he didn't think it was appropriate to add in boundary change. A few wording changes and advises to take out the estimated tax cost. He will send out the 803 and 805 at the same time.

NEW BUSINESS:

Election of officers-

President-Director Jones nominated Director Gonzales. Unanimous vote.

Vice President - Director Gonzales nominated Director Jones. Unanimous vote.

Secretary- Director Gonzales nominated Director Hoefler. Unanimous vote.

ALARMS: None

GOOD OF THE ORDER/DIRECTOR'S COMMENTS –

Director Gonzalez was at the Chamber of Commerce meeting and received great feedback. She also mentioned notifying a bank to change signers of the checking account.

Chief Eckhardt advises that we had a 4th alarm grass fire. Everyone did a phenomenal job. Residents and

summer crew were working as well.

Director Jones advises he received information about a few classes available to take in August and September. He also mentions OFDDA is 1st weekend of November in Seaside.

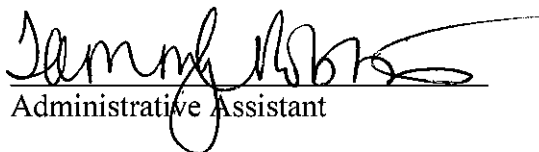
ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of July 2023 – 178,040.95; General Fund Payable-\$68,573.53, Payroll-\$109,467.42 Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0

The Board reviewed the accounts payable. Motion by Director Gonzalez seconded by Director Knutson to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Robbins to adjourn the meeting Renee Gonzalez seconded. All in favor. Motion carried. The meeting was adjourned at 6:33 p.m.



Board President



Administrative Assistant

12/20/23 Date