

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING

Date: January 23, 2024

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 5:01 p.m. by Board-President Gonzalez.

FLAG SALUTE: Board-President Gonzalez led the Pledge of Allegiance.

ATTENDANCE: Director Jones, Director Gonzalez, and Director Robbins, and Director Kristin Knutson via Zoom, Fire Chief Eckhardt, Tammy Robbins Administrative Assistant, Training/Maintenance Officer Louis Gisler, Chelsea Chavez Recruit and Retention Specialist and Stephanie McClung Logistics Supervisor. (Absent: Director Hoefer) Visitors: Dave Nuss and Bob Rossiter

REVISIONS TO AGENDA: Chief Eckhardt asked to add under new business: B: Budget Committee

APPROVAL OF MINUTES – December 19, 2023, Regular Board Meeting

MINUTES: Motion made by Director Jones, seconded by Director Knutson, to approve the minutes as listed above. All in favor. Motion passed.

FINANCIAL ASSETS as of December 31, 2023

▪ Check Register Balance	\$ 206,688.04
▪ Local Government Inv. Pool	\$ 1,126,599.70
▪ Petty Cash	\$ 150.00
▪ Community Service Account	\$ 3,011.11
▪ Total	\$ 1,336,448.85

DIRECTOR'S RESEARCH GROUP REPORTS

FINANCE: (Director Gonzalez, Director Hoefer) – None

BUILDING & EQUIPMENT: (Director Jones and Director Robbins) – None

POLICY: (Director Knutson, Director Robbins) – None

GRANT: (Director Hoefer and Director Gonzalez) – None

Staff Report – Chief Eckhardt:

We received 30 calls during the ice storm from January 13-17: 14 medical, 11 falls, two accidents, one structure fire and one public assist. Out of the 14 medical 11 were transported. We were able to use both medics three times during double calls. One of our paramedics Jenn Stanislaw pulled a shift from Sunday – Thursday. Her other job was canceled due to the weather, and she was able to stay to help.

The Seismic Grant has been submitted and we should hear by April whether we will receive it or not.

Coffee with the Chief has been held twice. There were a few in attendance. The next one will be held on February 11 at Sweet Sensations Bakery in Jefferson.

We received the bill from Marion and Linn County elections for the levy. The total was \$11,406.81 (Marion County = \$9,189.79 and Linn County = \$2,217.02). The Board elections back in May was \$4,894.61 (Marion County = \$4,179.44 and Linn County = \$715.17). The reason the levy cost was quite a bit more is because we were the only one on the ballot.

The generator is somewhere in the US and the tank is at CAT. Rite Way Electric has been here, and they are getting ready to start the prep work. The estimate for the final product is around July or August. We have contacted Pratum for diesel fuel.

CITY LIAISON: Bob Rossiter – He’s back to being the city liaison. He gave a few updates on current road work being completed.

VISITOR COMMENT: Dave Nuss introduced himself. He has volunteered to be on the pack committee. He wanted to attend the board meeting so he can be better informed as he goes out to talk to the community. Director Robbins and Knutson thanked him and commented how much they appreciate the support from the community members.

OLD BUSINESS:

- a) Audit – President Gonzalez asked if there were any comments. Director Jones commented that after he reviewed it there is a lot of positive and he thanked Tammy Robbins for her work preparing the Audit. The rest of the Board agreed.
- b) Levy Discussion – The Chief commented that we held three Community and two Coffee with the Chief meetings, The first Coffee with the Chief was held in December. We had cookie decorating at the same time. It was a good turn-out for the first Coffee with the Chief with lots of kids decorating cookies, and at the second coffee there were 3 citizens that showed. There were 20 people between the three meetings. One citizen showed up at the Talbot station meeting. Most of the feedback received was to move forward with the levy again and at .81 per 1,000. The community wants to see a handout of the PowerPoint showing the highlights if levy fails and priorities. They would like to see that information go out to the public. The pack is willing to support .81 per Dave Nuss. Director Robbins still thinks will be a disconnect on what it’s going to cost them, however he supports that rate. Director Knutson commented that she had an individual ask her much fluff is in the budget. She stated there is no fluff. It’s important to try getting the facts to the public. Director Gonzalez commented about the cost of inflation. The consensus with the board is to move forward with the .81 levy. Levi handed out and reviewed the SEL 805 explanatory statement. The board reviewed it and made a few suggestions but like the explanatory statement.

NEW BUSINESS:

- a) Resolution 2024-001 (Levy) - Director Gonzalez read the resolution to place the local option levy on the May ballot. Director Jones made a motion to accept 2024-001 Resolution as read, seconded by Director Robbins. All in Favor. Motion passed.
- b) Budgett Committee – Chief Eckhardt stated we have one opening and have been notified that we will have another one. He has a few people interested in the positions. In the past we have advertised this on Facebook. After some discussion it was decided to post on Facebook and see who applies.

ALARMS: (sent out with the Board Reports)

GOOD OF THE ORDER/DIRECTOR'S COMMENTS – Don't forget Super Supper at the Community Center for the silent auction and the dessert raffle. The Annual Awards Banquet is scheduled for February 24. Please RSVP to Rebecca.

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of December 31, 2023: \$149,938.96; General Fund Payable-\$55,602.53, Payroll-\$94,336.43 Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0

The Board reviewed the accounts payable. Motion by Director Jones seconded by Director Robbins to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Robbins to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 5:41 p.m.


Board President


Administrative Assistant

2/20/24 Date