

**MINUTES**  
**JEFFERSON RURAL FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS' BOARD MEETING AND BUDGET HEARING**

Date: August 20, 2019

*Jefferson Fire Station - Jefferson, OR*

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Board President Jones.

**FLAG SALUTE:** President Jones led the Pledge of Allegiance.

**ATTENDANCE:** Fire Chief Hendricks, Director Gonzalez, Director Jones, Administrative Assistant Tammy Robbins, Louis Gisler Training/Maintenance Officer, and Assistant Fire Chief Shepherd, and Director McKibben, and Director Linhart (Absent: City Liaison Bob Rossiter, Staff Assistant Deb Keehn, Logistics Supervisor Stephanie McClung, and Director McKenzie). Visitors: None

**REVISIONS TO AGENDA:** None

**APPROVAL OF MINUTES – July 16, 2019 - Regular Business Meeting**

**MINUTES:** Motion made by Director Gonzalez, seconded by Director McKibben, to approve the minutes from the July 16, 2019 Regular Business Meeting. All in favor. Motion passed.

**FINANCIAL ASSETS** as of July 31, 2019

▪ Check Register Balance	\$ 55,663.05
▪ Local Government Inv. Pool	\$ 559,618.59
▪ Petty Cash	\$ 150.00
▪ Community Service Account	\$ 1,397.97
▪ <b>Total</b>	<b>\$ 618,829.61</b>

**RESEARCH GROUP REPORTS**

**FINANCE:** (Director McKibben and Director Gonzalez) – Tammy will schedule a meeting after the Audit. Chief will contact Umpqua to see whether we need another CD or not for the credit cards.

**BUILDING & EQUIPMENT:** (Director Jones and Director McKenzie) – They will get together to talk about equipment spec for the ambulance on August 29.

**POLICY:** (Director Gonzalez and Linhart) – None

**Staff:** Scott had the consolidation meeting with Dispatch. They mostly discussed finances and Willamette and Metcom are now discussing either a 190 or 310. It looks like they are leaning towards a 190.

The boat was taken in to have a bolt checked. In the process, the company broke the bolt and caused damage to the motor. Because of the broken bolt, we must replace the motor. The cost to replace it is approximately \$7,000. The company stated that we would have to pay for the replacement of the motor and tried to say the bolt was already broken when we brought the boat to them. That was not the case. We contacted our insurance company and they are handling it from here. We have a loaner boat from Polk County.

**CITY LIAISON:** n/a

**VISITOR COMMENT:** n/a

**OLD BUSINESS:**

- a) Ambulance Update – The ASA issue is on hold currently. ASA recommended not to make any decisions since we brought out several legal issues to the matter. City of Millersburg cannot make the request to the Board only to the County Commissioners, but it still must go through the proper channels. Albany does not want to pursue this currently.

**NEW BUSINESS:** Next meeting is September 17, 2019, and two board members will not be here. If the other members are not available, then we will reschedule. At this time, Bill and Becky will be here. Need to check with Patrick. If you can't be here, let Tammy know.


**ALARMS:** See Board Reports

**GOOD OF THE ORDER/DIRECTOR'S COMMENTS** – None

**ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL-** The Accounts Payable and Projected Payroll for the month of July: \$82,858.81; General Fund Payable-\$10,600.18, Payroll-\$72,258.63, Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0.

The Board reviewed the accounts payable. Motion by Director Gonzalez seconded by Director McKibben to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Gonzalez seconded by Director McKibben to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:30 p.m.

  
Board President

  
Administrative Assistant

\_\_\_\_\_ Date