

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING HEARING

Date: May 21, 2019

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Board President Jones.

FLAG SALUTE: President Jones led the Pledge of Allegiance.

ATTENDANCE: Director Gonzalez, Director Jones, Fire Chief Hendricks, Administrative Assistant Tammy Robbins, Louis Gisler Training/Maintenance Officer, and Assistant Fire Chief Shepherd, Staff Assistant Deb Keehn, Director McKibben, Director Linhart, Director McKenzie, and City Liaison Bob Rossiter (Absent: Logistics Supervisor Stephanie McClung). Visitors: Michael Garman

REVISIONS TO AGENDA: None.

APPROVAL OF MINUTES – April 16, 2019 – Regular Business Meeting.

MINUTES: Motion made by Director McKibben, seconded by Director Linhart, to approve the minutes from the April 16, 2019 Regular Business Meeting. All in favor. Motion passed.

FINANCIAL ASSETS as of April 30, 2019

▪ Check Register Balance	\$ 44,229.80
▪ Local Government Inv. Pool	\$ 624,014.34
▪ Petty Cash	\$ 150.00
▪ CD	\$ 11,085.86
▪ Community Service Account	\$ 1,397.97
▪ Total	\$ 723,510.73

RESEARCH GROUP REPORTS

FINANCE: (Director McKibben and Director Gonzalez) – None

BUILDING & EQUIPMENT: (Director Jones and Director McKenzie) – Plan to meet at a later date.

POLICY: (Director Gonzalez and Linhart) – None

Staff: Director Jones asked Chief Hendricks the possibility of collecting recovery funds for individuals who illegally burn. In order to pursue this, we would have to have an ordinance. Chief will investigate this further.

CITY LIAISON: Bob stated the City is going through their budget process and is planning to increase police protection. There will be an upgrade to Main Street which may have an impact to the Fire District. The City has also received a proposal for a 30-unit apartment complex on Hazel Street at the tracks. Any input from the Fire District would be greatly appreciated. Please let the City know.

VISITOR COMMENT: None

OLD BUSINESS:

- a) Local Option Measure – We should know the outcome later in the evening to this measure. The budget was prepared as if the measure were to pass. If it doesn't, we can take out what we need to.

NEW BUSINESS: None

ALARMS: See Board Reports

GOOD OF THE ORDER/DIRECTOR'S COMMENTS – Director McKibben stated that the pancake breakfast was amazing.

It was also confirmed the Mint Festival will be held on July 19-20.

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of April: \$93,673; General Fund Payable-\$27,839.32, Payroll-\$65,833.68, Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0.

The Board reviewed the accounts payable. Motion by Director McKibben seconded by Director Gonzalez to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director McKibben seconded by Director Gonzalez to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:10 p.m.

Board President

Administrative Assistant

_____Date