

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING HEARING

Date: September 19, 2018

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 6:03 p.m. by Board President Jones.

FLAG SALUTE: President Jones led the Pledge of Allegiance.

ATTENDANCE: Director Gonzalez, Director Jones, Fire Chief Hendricks, Staff Assistant Deb Keehn, Administrative Assistant Tammy Robbins, Director Linhart, Louis Gisler Training/Maintenance Officer, and Assistant Fire Chief Shepherd, and City Liaison Bob Rossiter. (Absent: Logistics Supervisor Stephanie McClung, Director McKibben). Visitors: Aerick Dennis, and Travis Powers

REVISIONS TO AGENDA: Reading of Resolution 2018-005

APPROVAL OF MINUTES – August 15, 2018 – Regular Business Meeting.

MINUTES: Motion made by Director Gonzalez, seconded by Director Linhart, to approve the minutes from the August 15, 2018 Regular Business Meeting. All in favor. Motion passed.

FINANCIAL ASSETS as of August 30, 2018

▪ Check Register Balance	\$ 46,581.35
▪ Local Government Inv. Pool	\$570,243.26
▪ Petty Cash	\$ 150.00
▪ CD	\$ 11,085.86
▪ Community Service Account	\$ 1,397.97
▪ Total	\$629,458.44

RESEARCH GROUP REPORTS

FINANCE: (Director McKibben and Director Gonzalez) – Chief stated the audit is complete. There is a resolution to transfer funds \$1,100 to cover the interest on our debt service that wasn't implemented in our original budget for 2018-2019. Everything else looks great.

BUILDING & EQUIPMENT: (Director Jones) – None

POLICY: (Director Gonzalez and Linhart) – None

Staff: Assistant Chief Shepherd stated the call volume has still increased. Out of this past month's calls, three were auto extrications and a two-hour water rescue.

CITY LIAISON – Bob stated the City is looking into a notification system called Nixel. Chief Hendricks stated that Stayton might already have a system that Jefferson could tag on with. Bob is going to look into this further.

Bob also stated the Hazel Street project will begin soon.

VISITOR COMMENT: None

OLD BUSINESS:

- a) Board Position – Still an open position. Tammy will post it again on Facebook.

NEW BUSINESS:

- b) Hazel St. Sidewalk LID – Chief stated the City has plans to redo the sidewalks. Per Jeff at the City, the drainage will not be a problem. A new hydrant will also be installed.
- b) Local Option Measure – Chief stated we will need a decision as to whether we will put a local option on the ballot by March. We are planning on a community meeting in January. We will explain the impacts and what services would have to be cut if we do not get a local option. We will also explain where we are with our equipment. Wages will be increasing July 1; we will have impacts due to that as well. We need to ask the community what services they would like to see and what they would like to do.
- c) Open House – October 13 – Just a reminder plans are underway for this event. The time is 11:00 a.m. – 2:00 p.m.
- d) Director Jones read Resolution 2018-005. Director Gonzalez made a motion to adopt Resolution 2018-005, Director Linhart seconded it. All in favor. Motion passed.

ALARMS: See Board Reports

GOOD OF THE ORDER/DIRECTOR’S COMMENTS – Tammy requested that we moved next month’s meeting to Tuesday, October 23, 2018 due to several scheduling conflicts. It was agreed to move the meeting.

Assistant Chief Shepherd stated that last week we had a surprise visit from OSHA. We passed!

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of August: \$115,289.15; General Fund Payable-\$29,791.81; Payroll-\$84,886.12; Grant Fund Payable-\$611.22; Payroll-\$0; Equipment Reserve Fund-\$0.

The Board reviewed the accounts payable. Motion by Director Gonzalez seconded by Director Linhart to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Gonzalez, seconded by Director Linhart to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:19 p.m.

Board President

Administrative Assistant

Date