

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING HEARING

Date: October 23, 2018

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 6:02 p.m. by Board President Jones.

FLAG SALUTE: President Jones led the Pledge of Allegiance.

ATTENDANCE: Director McKibben, Director Gonzalez, Director Jones, Fire Chief Hendricks, Staff Assistant Deb Keehn, Administrative Assistant Tammy Robbins, Director Linhart, Louis Gisler Training/Maintenance Officer, and City Liaison Bob Rossiter. (Absent: Logistics Supervisor Stephanie McClung, Assistant Chief Shepherd). Visitors: Hank Porter and representatives from VFW, Aerick Dennis, Christina Edwards, Jennifer Stainslaw, Nathan Werner, Michael Garman, Toni Halvardson, and Travis Powers

REVISIONS TO AGENDA: VFW Award – Hank Porter, a representative with the VFW, presented an award to the medic crew and volunteers who responded to a call not once but twice and saved one of their members. The VFW is very grateful for the Jefferson Fire District and all they do. Thank you.

APPROVAL OF MINUTES – September 19, 2018 – Regular Business Meeting.

MINUTES: Motion made by Director Linhart, seconded by Director Gonzalez, to approve the minutes from the September 19, 2018 Regular Business Meeting. All in favor. Motion passed.

FINANCIAL ASSETS as of September 30, 2018

▪ Check Register Balance	\$ 54,329.34
▪ Local Government Inv. Pool	\$458,311.52
▪ Petty Cash	\$ 150.00
▪ CD	\$ 11,085.86
▪ Community Service Account	\$ 1,397.97
▪ Total	\$539,826.44

RESEARCH GROUP REPORTS

FINANCE: (Director McKibben and Director Gonzalez) – Nothing.

BUILDING & EQUIPMENT: (Director Jones) – They need to schedule a meeting.

POLICY: (Director Gonzalez and Linhart) – Chief is currently working on the AFG grant.

Staff: N/A

CITY LIAISON – Bob apologized for all the street construction. They are working away on it.

VISITOR COMMENT: Louis mentioned that Toni Halvardson is currently working at Albany Fire District on an internship and is doing very well.

OLD BUSINESS:

- a) Board Position – Currently still open. There may be one person interested per Director Jones.
- b) Local Option Measure – Chief Hendricks stated we need to find a date in January to hold a Town Hall meeting. The local option would go on the May ballot. Albany Fire is postponing a decision to a attempt to move ASA in Millersburg.

NEW BUSINESS: None

ALARMS: See Board Reports

GOOD OF THE ORDER/DIRECTOR’S COMMENTS – Next month’s meeting may be moved. SDAO is supposed to attend our meeting and give a training session. The meeting is the day before Thanksgiving. When Scott gets back from his vacation, he will contact them to verify that they still want to hold the training then.

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of September: \$115,103.60; General Fund Payable-\$41,347.62, Payroll-\$73,755.98, Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0.

DIRECTOR COMMENTS/GOOD OF THE ORDER: - None

The Board reviewed the accounts payable. Motion by Director Gonzalez, seconded by Director Linhart to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Gonzalez, seconded by Director McKibben to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:40 p.m.

Board President

Administrative Assistant

Date