

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING HEARING

Date: May 16, 2018

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 6:03 p.m. by Board President Jones.

FLAG SALUTE: President Jones led the Pledge of Allegiance.

ATTENDANCE: Director Gonzalez, Director McKibben, Director Jones, Fire Chief Hendricks, Staff Assistant Deb Keehn, Administrative Assistant Tammy Robbins, Director Linhart, and City Liaison Bob Rossiter. (Absent: Louis Gisler Training/Maintenance Officer, Logistics Supervisor Stephanie McClung, and Assistant Fire Chief Shepherd). Visitors: Michael Garman and Toni Halvardson

REVISIONS TO AGENDA: None

APPROVAL OF MINUTES – April 17, 2018 – Regular Business Meeting.

MINUTES: Motion made by Director McKibben, seconded by Director Gonzalez, to approve the minutes from the April 17, 2018 Regular Business Meeting. All in favor. Motion passed.

FINANCIAL ASSETS as of April 30, 2018

| | |
|------------------------------|---------------------|
| ▪ Check Register Balance | \$ 22,175.59 |
| ▪ Local Government Inv. Pool | \$735,677.78 |
| ▪ Petty Cash | \$ 150.00 |
| ▪ CD | \$ 11,085.86 |
| ▪ Ambulance Account | \$ 55,878.15 |
| ▪ Community Service Account | \$ 1,397.97 |
| ▪ Total | \$826,365.35 |

RESEARCH GROUP REPORTS

FINANCE: (Director McKibben and Director Gonzalez) – Director McKibben stated that we had a meeting on Tuesday, May 15. They reviewed year-end totals. The Ambulance account may need to do a Resolution to transfer money due to the added expenses from the Ambulance. Next year 2018-19 budget has been combined and looks good. The combined budget will be more efficient.

BUILDING & EQUIPMENT: (Director Steele and Director Jones) – None

POLICY: (Director Gonzalez and Linhart) – None

Staff: Tammy mentioned that nexts month's Board meeting will need to be moved to June 19 (Tuesday) due to the Budget Hearing scheduled for that day already.

CITY LIAISON: City Liason Bob stated that at the council meeting they are encouraging the donations of life vests. The City Council also talked about redoing the sidewalks on N. Main street due to the safety issue.

VISITOR COMMENT: None

OLD BUSINESS:

- a) Board Position – There have not been any applicants. Director McKibben will talk with a possible candidate.
- b) Assign Budget Officer – Director McKibben made a motion to assign Chief Hendricks as the Budget Director and Director Gonzalez seconded it. All in favor. Motion passed.

NEW BUSINESS: None

ALARMS: See Board Reports

GOOD OF THE ORDER/DIRECTOR’S COMMENTS - None

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of April: \$113,013.63; General Fund Payable-\$45,594.12, Payroll-\$33,684.17, Ambulance Fund Payable-\$6,456.77, Payroll- \$27,255.59 Grant Fund Payable-\$22.98, Payroll-\$0, Equipment Reserve Fund-\$0.

DIRECTOR COMMENTS/GOOD OF THE ORDER: - None

The Board reviewed the accounts payable. Motion by Director Gonzalez seconded by Director McKibben to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director McKibben, seconded by Director Gonzalez to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:20 p.m.

Board President

Administrative Assistant

_____ Date