

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING HEARING

Date: March 21, 2018

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Board President Jones.

FLAG SALUTE: President Jones led the Pledge of Allegiance.

ATTENDANCE: Director Gonzalez, Director McKibben, Director Jones, Fire Chief Hendricks, Louis Gisler Training/Maintenance Officer, Assistant Fire Chief Shepherd, Staff Assistant Deb Keehn, and Administrative Assistant Tammy Robbins. (Absent: Director Linhart, Director Steele, and Logistics Supervisor Stephanie McClung). Visitors: Roy Hari, Tony Halvardson, Justin Guinan, Adam Colon, Michael Hasson, and Bob Rossitier

REVISIONS TO AGENDA: None

APPROVAL OF MINUTES – February 21, 2018 – Regular Business Meeting.

MINUTES: Motion made by Director Gonzalez, seconded by Director McKibben, to approve the minutes with one correction from the February 21, 2018 Regular Business Meeting. All in favor. Motion passed.

FINANCIAL ASSETS as of February 28, 2018

▪ Check Register Balance	\$ 22,015.65
▪ Local Government Inv. Pool	\$882,911.47
▪ Petty Cash	\$ 150.00
▪ CD	\$ 11,085.86
▪ Ambulance Account	\$ 48,007.46
▪ Community Service Account	\$ 1,203.48
▪ Total	\$965,373.92

RESEARCH GROUP REPORTS

FINANCE: (Director McKibben and Director Gonzalez) – None

BUILDING & EQUIPMENT: (Director Steele and Director Jones) – Director Jones reported that the group looked at all the stations and equipment. They discussed the fact that with losing the Millersburg fire coverage, we will most likely do the least amount of maintenance on the building at this time. The 2008 ambulance is getting a new engine.

POLICY: (Director Gonzalez and Linhart) – This is on the agenda.

Staff: None

CITY LIAISON: None

VISITOR COMMENT: None

OLD BUSINESS: None

NEW BUSINESS:

- a) Ordinance 2018-101, Non-Resident and Ambulance Billing Vote – Director McKibben made a motion to approve Ordinance 2018-101, Director Gonzalez seconded. All in favor. 3 Yay, 0 Nay, 2 n/a. Motion passed.

- b) Resolution to change Board Policy 1.2, Adoption, Amendment and Repeal of Policies and Other Regulations – Chief Hendricks explained the reason to repeal old 1.2 is because we don't need to go through the hearing process which is not necessary when changing policies anyway. Director Gonzalez motioned to accept the new 1.2, Director McKibben seconded, All in avor. 3 Yay, 0 Nay, 2 n/a. Motion passed.

- c) Chief Contract – Chief Hendricks explained that all the board members should have received two copies of proposed contracts. Chief had modified a Chief contract from Woodburn. This is a working document. The contract has been sent to Spencer for review. Director Jones suggested putting this item on hold to give time for everyone to review and then discuss at a later time.

ALARMS: See attached

GOOD OF THE ORDER/DIRECTOR'S COMMENTS –

Director Jones asked if a decision was made on whether to continue the membership with OFDDA. The Chief did some calculating and it doesn't appear the district would have recouped their costs even with the discount offered by OFDDA. It was decided to drop the OFDDA membership due to the unknown financial impacts at this time to the District from losing funding due to the Millersburg separation.

Tammy also asked if the next month's meeting could be moved to Tuesday, April 17, 2018. Deb and Tammy will be out of town attending the OFSOA workshop during the next scheduled meeting. Everyone agreed. Tammy will send out a reminder.

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of February: \$124,138.35; General Fund Payable-\$44,638.27 Payroll-\$33,318.73, Ambulance Fund Payable-\$19,795, Payroll- \$25,810.01 Grant Fund Payable-\$576.34, Payroll-\$0, Equipment Reserve Fund-\$0.

The Board reviewed the accounts payable. Motion by Director Gonzalez, seconded by Director McKibben to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Gonzalez, seconded by Director McKibben to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:21 p.m.

Board President

Administrative Assistant

Date