

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING HEARING

Date: June 19, 2018

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 6:03 p.m. by Board President Jones.

FLAG SALUTE: President Jones led the Pledge of Allegiance.

ATTENDANCE: Director Gonzalez, Director McKibben, Director Jones, Fire Chief Hendricks, Staff Assistant Deb Keehn, Administrative Assistant Tammy Robbins, Training/Maintenance Officer Louis Gisler, and City Liaison Bob Rossiter. (Absent: Logistics Supervisor Stephanie McClung, Director Linhart, and Assistant Fire Chief Shepherd). Visitors: Justin Guinan, Michael Garman, and Ryan Campbell

REVISIONS TO AGENDA: None

OPEN BUDGET HEARING – FISCAL Year 2018-2019 – Director Jones opened the Budget Hearing

APPROVAL OF MINUTES –May 16, 2018 – Regular Business Meeting.
May 17, 2018 – Budget Committee Meeting

MINUTES: *Motion made by Director McKibben, seconded by Director Gonzalez, to approve the minutes from the May 16, 2018 Regular Business Meeting and May 17, 2018 Budget Committee Meeting. All in favor.*
Motion passed.

FINANCIAL ASSETS as of May 31, 2018

▪ Check Register Balance	\$ 68,693.81
▪ Local Government Inv. Pool	\$705,677.78
▪ Petty Cash	\$ 150.00
▪ CD	\$ 11,085.86
▪ Ambulance Account	\$ 26,280.58
▪ Community Service Account	\$ 1,397.97
▪ Total	\$813,286.00

RESEARCH GROUP REPORTS

FINANCE: (Director McKibben and Director Gonzalez) – None

BUILDING & EQUIPMENT: Director Jones) – None

POLICY: (Director Gonzalez and Linhart) – None

Staff: None

CITY LIAISON: Bob asked if we had received the communication regarding Church Street. It was discussed, and we did receive it.

Visitor Input and Public Comment on 2018-2019 Budget: Director Jones stated on behalf of the Board a big thank you to the volunteers and staff for all the work that was done at the workshop. Holding the workshop really helped the budget process.

OLD BUSINESS:

- a) Board Position – Tammy stated that no one has shown interest in applying for this position. She will repost this notice on Facebook.

NEW BUSINESS:

- a) Resolution 2018-002 Transfer of Funds – Director McKibben read this resolution and made a motion to adopt, seconded by Director Gonzalez. All in favor. Motion passed.
- b) Resolution 2018-003 Combine Budget Funds – Director Jones read this resolution and made a motion to adopt, seconded by Director Gonzalez.
- c) Phone System – Chief Hendricks stated that Toshiba no longer supports our phone system for any kind of repair. We found a company to upgrade our phone system. The name of the company is 10D Telecom, Inc. King County Associates, TVFR #1, and Douglas County 2 all have an open contract with them that we can join. Director Gonzalez motioned to authorize the Chief to upgrade our current phone system, Director McKibben seconded. All in favor. Motion passed.
- d) HGAC Buy, a buying cooperative for possible ambulance re-chassis – Chief Hendricks filled out an application for the co-op with NW Braun in Houston. We were accepted and are now waiting for an estimate. We may need to make a change to the medic doors due to the height increasing slightly. There would be an approximate 90 day down time from when the chassis is delivered. We can re-sale the old chassis.

ALARMS: (sent out with Board Reports)

CLOSE BUDGET HEARING – Director Jones asked if there were any comments regarding the 2018-19 Budget. There were none. Director McKibben read 2018-004 Budget and made a motion to adopt, seconded by Director Gonzalez. All in favor. Motion passed. The budget hearing closed at 6:25 p.m.

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of May: \$83,937.98; General Fund Payable-\$18,349.16, Payroll-\$38,918.83, Ambulance Fund Payable-\$3,347.15, Payroll- \$22,918.10 Grant Fund Payable-\$404.74, Payroll-\$0, Equipment Reserve Fund-\$0.

DIRECTOR COMMENTS/GOOD OF THE ORDER: - None

The Board reviewed the accounts payable. Motion by Director McKibben seconded by Director Gonzalez to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Gonzalez, seconded by Director McKibben to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:30 p.m.

Board President

Date

Administrative Assistant
