

MINUTES
JEFFERSON RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' BOARD MEETING HEARING

Date: August 15, 2018

Jefferson Fire Station - Jefferson, OR

CALL TO ORDER: The meeting was called to order at 6:03 p.m. by Board President Jones.

FLAG SALUTE: President Jones led the Pledge of Allegiance.

ATTENDANCE: Director Gonzalez, Director McKibben, Director Jones, Fire Chief Hendricks, Administrative Assistant Tammy Robbins, Director Linhart, Assistant Fire Chief Shepherd, and City Liaison Bob Rossiter. (Absent: Logistics Supervisor Stephanie McClung, Louis Gisler Training/Maintenance Officer, and Staff Assistant Deb Keehn). Visitors: Ryan Campbell and Justin Guinan.

REVISIONS TO AGENDA: None

APPROVAL OF MINUTES – July 18, 2018 – Regular Business Meeting.

MINUTES: Motion made by Director McKibben, seconded by Director Gonzalez, to approve the minutes from the July 18, 2018 Regular Business Meeting. All in favor. Motion passed.

FINANCIAL ASSETS as of July 31, 2018

▪ Check Register Balance	\$ 16,284.10
▪ Local Government Inv. Pool	\$661,064.38
▪ Petty Cash	\$ 150.00
▪ CD	\$ 11,085.86
▪ Community Service Account	\$ 1,397.97
▪ Total	\$698,021.00

RESEARCH GROUP REPORTS

FINANCE: (Director McKibben and Director Gonzalez) – None

BUILDING & EQUIPMENT: (Director Jones) – None

POLICY: (Director Gonzalez and Linhart) – None

Staff: Director McKibben commented “WOW” on the number of calls for the month!

CITY LIAISON: Bob commented that there will be a new tower set up by the cemetery. Spectrum has been working on placing fiber optics all over the town. There will be three different companies coming to Jefferson offering high speed internet. The boat ramp project is coming along. The metal has been placed. Boards still need to be put up and then the concrete will be poured.

VISITOR COMMENT: None

OLD BUSINESS:

- a) Board Position – Tammy stated that no one has applied. Director Jones stated he knows of one prospect. He will contact that individual.
- b) Section 1, 2&3 Board Policies – Chief Hendricks had sent out revised drafts for Sections 1, 2, and 3 for the board members to review. They all had minor housekeeping issues. Director Gonzalez moved to adopted Sections 1, 2 & 3 Board Policies as submitted. Director McKibben seconded. All in favor. Motion passed.

NEW BUSINESS:

- a) Linn County Ordinance 99-056 – Assistant Chief Shepherd stated we are currently waiting on the Attorney General’s review.

ALARMS: See Board Reports

GOOD OF THE ORDER/DIRECTOR’S COMMENTS – None

ACCOUNTS PAYABLE: TOTAL ACCOUNTS PAYABLE & PAYROLL- The Accounts Payable and Projected Payroll for the month of July: \$91,173.30; General Fund Payable-\$19,258.97, Payroll-\$71,914.33, Grant Fund Payable-\$0, Payroll-\$0, Equipment Reserve Fund-\$0.

DIRECTOR COMMENTS/GOOD OF THE ORDER: - None

The Board reviewed the accounts payable. Motion by Director Gonzalez seconded by Director McKibben to pay the bills. All in favor. Motion carried.

With no further business to be brought before the Board of Directors, it was moved by Director Gonzalez, seconded by Director McKibben to adjourn the meeting. All in favor. Motion carried. The meeting was adjourned at 6:13 p.m.

Board President

Administrative Assistant

Date